



QF05/0408-3.0E	Detailed Course Description - Course Plan Development and Updating Procedures/ Business Administration Department
----------------	--

Faculty	Business	Department	Business Administration
Course number	0501110	Course title	Management (1)
Number of credit hours	3	Pre-requisite/co-requisite	-

### Brief course description:

This course includes an introduction to the basic principles of management, the organization, the manager and functions. Students will receive an overview of the different schools of management and how they relate to current business practices.

	Course goals and learning outcomes
<b>Goal 1</b>	<b>To understand the fundamental concepts and principles of management, including the basic roles, skills and functions of management</b>
Learning outcomes	1.1 The student will be able to demonstrate knowledge and understanding in business areas 1.2 The student will be able to demonstrate knowledge and understanding in ethical, regulatory, and social responsibility business issues
<b>Goal 2</b>	<b>To be aware of management's new competitive landscape</b>
Learning outcomes	2.1 The student will be able to demonstrate knowledge and understanding in business areas 2.2 The student will be able to demonstrate knowledge and understanding in ethical, regulatory, and social responsibility business issues
<b>Goal 3</b>	<b>To be knowledgeable of historical development of the managerial process</b>
Learning outcomes	3.1 The student will be able to demonstrate knowledge and understanding in business areas 3.2 The students will effectively apply knowledge and skills in the functional areas of business
<b>Goal 4</b>	<b>To be knowledgeable of the theoretical aspects, practice application of the managerial decision making process</b>
Learning outcomes	4.1 The student will be able to demonstrate knowledge and understanding in business areas 4.2 The student will be able to demonstrate knowledge and understanding in ethical, regulatory, and social responsibility business issues 4.3 The student will be able to communicate effectively, both oral and written in business management topics and research
<b>Goal 5</b>	<b>To be familiar with the interactions between the environment, technology and human resources and organizations in order to achieve high performance</b>
Learning outcomes	5.1 The student will be able to demonstrate knowledge and understanding in business areas 5.2 The student will be able to demonstrate understanding and skills of being a part of team in business situations 5.3 The student will be able to communicate effectively, both oral and written in business management topics and research
<b>Goal 6</b>	<b>To be aware of the ethical dilemmas and social responsibilities faced by managers</b>
Learning outcomes	6.1 The student will be able to demonstrate knowledge and understanding in business areas 6.2 The student will be able to demonstrate understanding and skills of being a part of team in business situations 6.3 The student will be able to demonstrate understanding and skills of being a part of team in business situations



" الريادة والأبداع في الأعمال "  
Entrepreneurship and  
Innovation in Business

جامعة الزيتونة الأردنية  
Al-Zaytoonah University of Jordan  
كلية الأعمال  
Faculty of Business



" عراقة وجودة "  
Quality and Tradition

QF05/0408-3.0E

**Detailed Course Description - Course Plan Development and Updating Procedures/  
Business Administration Department**

Goal 7	To be aware of and understand Entrepreneurship
Learning outcomes	5.1 The student will be able to demonstrate knowledge and understanding in business areas 5.2 The student will be able to demonstrate understanding and skills of being a part of team in business situations 5.3 The student will be able to communicate effectively, both oral and written in business management topics and research
Textbook	1- Management by Robbins & Coulter, 2016
Supplementary references	1- Introduction to Management, Shermerhorn, 2013.



QF05/0408-3.0E

**Detailed Course Description - Course Plan Development and Updating Procedures/  
Business Administration Department**

**Course timeline**

Week	Number of hours	Course topics	Pages (textbook)	Notes
01	3	Managers in the work place who is a manager, functions	36-41	
		Roles and skills	42-44	
		Changing roles	45-51	
		History of management	58-69	
02	3	Decision making	73-81	
03	3	Management environment	104-110	
		Culture	111-121	
04	3	Social Responsibility and Ethics	184-204	
05	3	First Exam 20%		
06	3	Planning	248-258	
07	3	Strategic planning	268-270	
		Entrepreneurship	292-295	
08	3	Organizing	321-337	
09	3	Human Resource Management	370-376	
10	3	Second Exam 20%		
11	3	Leading	523-524	
			536-541	
12	3	Controlling	556-561	
		Performance	561-564	
13	3	Review for Finals		
14	3	Final Exams	-	

<b>Theoretical course evaluation methods and weight</b>	Participation = 10% First exam 20% Second exam 20% Final exam 50%	<b>Practical (clinical) course evaluation methods</b>	Semester students' work = 50% (Reports, research, quizzes, etc.) Final exam = 50%
---	--	---	---

<b>Approved by head of department</b>		<b>Date of approval</b>	
---------------------------------------	--	-------------------------	--

Extra information (to be updated every semester by corresponding faculty member)

<b>Name of teacher</b>	Manal Abdulrahman	<b>Office Number</b>	230
<b>Phone number (extension)</b>	192	<b>Email</b>	<a href="mailto:_____@zug.edu.jo">_____@zug.edu.jo</a>
<b>Office hours</b>	12-1		