

Regulations for incentives and support for publishing research and books at Al-Zaytoonah University of Jordan

Article (1):	These instructions are called "Instructions for incentives and support for publishing research and books at Al-Zaytoonah University of Jordan" and shall be considered active starting from March 30 th , 2017.
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Article (2):	The following terms shall have the meanings listed below unless the context indicates otherwise:	
	The university	Al-Zaytoonah University of Jordan
	The president	The president of the university
	The council	The Deans Council
	The dean	The dean of scientific research

Article (3):	<p>The classification of science journals, according to the “Instructions of Faculty at Al Zaytoonah University of Jordan” as the following:</p> <ol style="list-style-type: none"> 1- First category Journal: Specialized and peer-reviewed journal that is listed in one of the following international databases, provided that it has an impact factor: <ol style="list-style-type: none"> a- Science Citation index (SCI) b- Science Citation Index Expanded (SCIE) c- Social Sciences Citation Index (SSCI) 2- Second category journal: <ol style="list-style-type: none"> a- Specialized and peer-reviewed journal that is listed in the following international databases: ERA, Econlit, Ebsco, and Scopus that is published from an international publisher, a university, a research institute, or a specialized organization or society and has a specialized editorial board from around the world. b- A national journal that is published from the Jordanian institutes of higher education (supported by the Scientific Research Support Fund – the Ministry of Higher Education) that is not listed in the first category. 3- Third category journal: specialized and peer-reviewed journal that is published from an international publisher, a university, a research institute, or a specialized organization or society and has a specialized editorial board specialized in the journal’s scope, provided that its published articles are specialized and actually refereed.
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Article (4):	<p>Publication incentives are given to the faculty members who published their scientific articles in scientific international journals that are peer-reviewed and listed in the following databases:</p> <ol style="list-style-type: none"> a- Science Citation Index (SCI) b- Science Citation Index Expanded (SCIE) c- Social Sciences Citation Index (SSCI)
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	<ul style="list-style-type: none"> d- Australian Excellence Journals in Scientific Research ERA e- Scopus f- EBSCO Host (Current Index), except foreign language fields g- Econlit for the business field.
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Article (5):	<p>Publication incentives are disseminated by a decision from the president and a recommendation from the council as the following:</p> <ul style="list-style-type: none"> a- 1000 JOD for the scientific researches that are published in the first category database journals if the impact factor is 0.01-1.99, and 1500 JOD for the scientific researches that are published in the first category database journals if the impact factor is 2 and higher. b- 500 JOD for the scientific researches that are published in journals listed in Scopus and ERA. c- 300 JOD for the scientific researches that are published in journals listed in EBSCO and Econlit.
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Article (6):	<p>Publication incentives are disseminated by a decision from the president and a recommendation from the council for the faculty members whom published a book or chapter/s of a book as the following:</p> <ul style="list-style-type: none"> a- 2000 JOD for each book that is published by international publishing houses with a prestigious scientific reputation and in the field of specialization of the faculty member by a limit of a book every two years. b- 750 JOD for each book published by non-international publishing houses and in the field of specialization of the faculty member by a limit of a book every two years, provided that the book is distinguished and evaluated by the university with an evaluation of 85% or higher. c- 250 JOD for each chapter published in a book and by a global publishing house with a distinguished scientific reputation in the field of specialization of the faculty member by a limit of two chapters a year, provided that the chapter/s is not previously published in another book.
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Article (7):	<p>If the published research is based on a thesis/dissertation from a graduate student at the university, the student is entitled to financial incentives like the faculty members.</p>
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Article (8):	<p>The financial incentives provided in these instructions are for the published research that has been published less than a year before and for the published books and chapters, provided that the name of the university of mentioned on them.</p>
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Article (9):	<p>Publication incentives are distributed according to the following table:</p>		
	Number of researchers	Order of researchers	Percentage of the incentive
	1	Single researcher	100%

	2	Principle Investigator	60%
		Participant researcher	40%
	3	Principle Investigator	50%
		Participant researcher 1	30%
		Participant researcher 2	20%
	4	Principle Investigator	40%
		Participant researcher 1	30%
		Participant researcher 2	20%
		Participant researcher 3	10%
	5 or higher	Principle Investigator	35%
		Participant researcher 1	25%
		Participant researcher 2	20%
		Other participants	20% equally distributed

Article (10):	<p>Procedures of decimating the financial incentives:</p> <ul style="list-style-type: none"> a- The researcher submits a request for an incentive according to the forms approved by the dean of scientific research and higher studies in the university providing a copy of the published scientific material and all the information about the scientific journal, or a copy of the book/chapter along with all the information about the publication party. b- The dean presents the request to the council to recommend it to the president for the final decision.
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Article (11):	<p>Supporting the publication for the researches that were accepted for publication in the following international databases:</p> <ul style="list-style-type: none"> a- Scopus for all the fields b- Australian Excellence Journals in Scientific Research ERA c- EBSCO Host (Current Index) for the Law, Humanities and Social Sciences fields except the ones specialized in foreign languages d- Econlit for the business field. e- Open Access Publishers that are listed in Thomson Reuters databases.
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Article (12):	<ul style="list-style-type: none"> a- Incentive for publication requests are submitted according to the “Request for publication Support” form along with the published research in its final form and all the information about the journal and its index, or the copy of the book/chapter along with all the information about the publication party. b- The dean presents the request to the council to recommend it to the president for the final decision.
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Article (13):	<p>Publishing support and publishing incentives shall not be combined for the same scientific article and the faculty member shall apply only to one of them.</p>
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Article (14):	The President and the Dean are responsible for implementing the provisions of these instructions.
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Article (15):	In cases where no provision is made in these instructions, the President shall decide upon the recommendation of the Dean.
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Article (16):	These instructions overrule all conflicting provisions contained in any previous instructions or decisions.
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